

Minutes – Volleyball Northern Territory Committee Meeting – 1st meeting 2014 Minutes.

Venue: Community Room – Dave Tollners Office – Winnellie Shopping Centre.

1. **Meeting Opened 5:30pm**

2. **Roll Call:**

Attendees:

Stu Smith
Anne Chadwick
Scott Petschel
Sue Dawson
Sally Caraher

Apologies:

Carolyn Knutsen
Bert Lukitsch

3. **Minutes from previous meeting:**

Minutes from previous meeting dated 14 Oct 2014 were accepted. Nil comments received. (It should be noted that this is the first meeting for the 2014/2015 committee.)

4. **Finance Update:**

Due to the vacancy of the Treasurer's position the Admin Officer presented a written Monthly Cash Transaction Worksheet. Refer to attachment A. The total amount of cash in the bank as at 30 November 2014 is **\$44,238.53**.

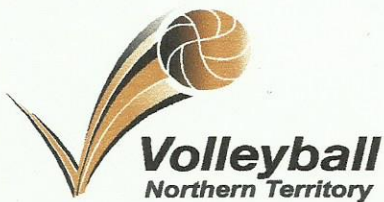
5. **Treasurer Position** – there was discussion about how to best advertise this role. The following re-sources were agreed to;

- Advertise throughout the wider Volleyball Community – **Anne to distribute via email and associations;**
- Accountant Agency – **Anne to make contact to determine if this is a possibility;**
- CDU Accountant Students – **Anne to make contact with CDU and**
- Peter Emerson – an ex volleyballer who has been treasurer for DVA – **Stu to make contact.**

6. **Administration Position** – Part (A): Consideration of Anne's claims for payment for acting in the role from 1 July to 30 Nov. Refer to Attachment B. All agreed that Anne has been doing the work during this period and accepted the amount claimed. Anne to be paid as Admin Assistant for VNT for the period 1 July to 30 November.

7. **Administration Position** – Part (B): A position description and salary breakdown has been developed – Refer to attachment C. All agreed that the position could be recruited internally. Anne Chadwick advised the committee that she is interested in applying and has the appropriate skills. The committee agreed and requested that Anne submit her resume as evidence of her claims.

8. **Website** – Anne advised that VNT website has been completed and submitted to VA for publishing to WWW.



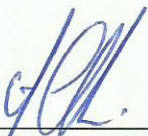
9. **Financial Audit Report Update** – Stu advised that it is still in progress – there is 4 years worth. There was a delay due to locating the assets register. This has now been obtained and is now filed in VNT Google Drive. There is a trailer listed on the list and the committee agreed to the sale of the trailer if deemed appropriate. **Stu and Scott to inspect the trailer.**

10. **\$40K budget overview** – Stu advised the committee that VNT has been approved and paid \$40K grant. The budget allocation as follows;
 - Core Staff Salaries - \$18,000.00 – Admin Officer - includes workers compensation and superannuation payments;
 - Governance - \$8,000.00 – auditing fees for financial statements, ochre cards and attend VA meetings;
 - Coach/Official Accreditation – \$8,000.00 – there is a need to offer presenter courses locally to develop and increase our official number. **Anne to contact Nic Kaiser from VA regarding a presenter course and to plan for a referee course in the NT.** Stu advised that there is a coaching opportunity for junior players – **Stu to contact Les Young to confirm camp in February.**
 - Interstate Participation - \$4,000.00 – It was agreed that this may have to be supported with fund raising from the affiliated associations and clubs.
 - Communication - \$2,000.00 – set up a web based data management system – **Anne to contact Shane re DMS.**

11. **Other Business** – There was discussions on tournaments for 2015. Stu mentioned the idea of an Arafura Tournament for VB in place of Arafura Games. Also DVA has an idea to hold a Volleyball triathlon to consist of Classic, Beach and Indoor Rebound over a weekend. All agreed that an events calendar is to be developed and issued to the affiliated associations and clubs.

12. **Next Meeting:** To be advised.

13. **Meeting Closed:** 6:30pm. Merry Christmas



Anne Chadwick
Secretary
VNT

5 Jan 2015.